**Request for Proposal (RFP) for**

**Landscape Report – Cognitive Impairment in Psychosis**

1. **RFP Background & Objectives**

The Wellcome Innovations Flagships aim to build a series of linked activities where we think a concerted effort could result in major, tangible improvements to people's health.

The Psychosis Flagship aims to reduce the global burden of psychosis and improve outcomes for patients by focusing on three areas: 1) improving diagnosis and enabling patient stratification, 2) developing and applying technology to monitor disease progression, and 3) developing novel interventions.

Cognitive impairment affects up to 80% of patients with psychosis, but many studies and interventions focus on the more visible symptoms of psychosis, such as hallucinations. However, cognitive functioning is an important determinant of positive outcomes for people with psychosis[[1]](#footnote-2). We are interested in the current landscape of interventions available or in development that can address cognitive impairment in psychosis and schizophrenia-spectrum disorders. This will inform the future development of Wellcome’s funding of research projects for the development of novel treatment options in this area.

1. **RFP Specification**

We are seeking a landscape analysis of interventions that address cognitive impairment in psychosis. We are interested in

* A brief analysis of the current understanding of cognitive impairments in psychosis, including whether there is a consensus view that cognitive impairment is similar across all mental health disorders or whether there are certain forms that are specific to psychosis that would therefore require tailored interventions.
* The current R&D landscape, including the pipeline and existing interventions, targeting cognitive function relevant to psychosis and schizophrenia-spectrum disorders.
  + Interventions including (but not necessarily limited to) pharmaceutical, digital and psychosocial interventions;
  + A summary of the effectiveness of these treatments across different subgroups;
  + Some assessment of the strength/quality of the evidence.
  + Impediments to progress or implementation of such interventions;
  + Studies that draw upon lived experience, for example, in the form of co-design or co-production.
* Identification of key players and thought-leaders in this space.
* Highlighting particular challenges or opportunities where practical solutions could be deployed by Wellcome to foster the development and scale-up of novel interventions to improve cognitive impairment in psychosis.

**Scope**

The following areas are out of scope for the Flagship; although it may be relevant to refer to them in the landscape report we would not want significant detail or emphasis on:

* Interventions developed to specifically address forms of secondary psychosis.
* Unregulated apps or interventions.
* Non-translational, basic scientific research.

The report should also not focus in significant detail on research or development projects funded by Wellcome.

**Deliverable**

A report of approximately 30 pages (not including references), including an executive summary, suitable for internal use within Wellcome. The report should be delivered in approximately six weeks from the contract start date (indictive dates provided below) and should be preceded by an interim report approximately three weeks from the start date.

We anticipate this work will be primarily desk-based research but can include a small number of interviews with key stakeholders and case studies of seminal or innovative studies in the field. Work should be carried out remotely.

**Budget**

The budget should not exceed £50K.

1. **RFP Timetable**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Activity** | **Responsibility** | **Date** |
| 1 | RFP issued to Suppliers | WT | 25 May 2021 |
| 2 | Submission of RFP Response | Supplier | 17:00 on 25 June 2021 |
| 3 | RFP Evaluation Period | WT | 28 June to 9 July 2021 |
| 4 | Notification of Contract Award | WT | w/c 12 July 2021 |
| 5 | Contract Review | WT & Supplier | w/c 12 July to 23 July 2021 |
| 6 | Contract Start Date | WT & Supplier | 26 July 2021 |

1. **Response Format**

**RFP Proposal**

Suppliers are asked to submit a proposal of no more than 3 pages that covers:

* Proposed methodology, and parameters of the literature review, including the geographical reach and publication timeframe under consideration.
* Experience in delivering similar landscape reports;
* Knowledge of the field;
* Personnel on the project;
* Any contract feedback or required information governance information (see below).
* Indicative budget;

Contract Feedback

This section allows Suppliers to provide specific feedback to the contractual agreement which will be used should their proposal be successful. Contract feedback is to be incorporated into your proposal as an annex and in the following format;

|  |  |  |
| --- | --- | --- |
| **Clause #** | **Issue** | **Proposed Solution/Comment** |
|  |  |  |

Suppliers submitting proposals as a registered company should review this [document](https://wellcomecloud.sharepoint.com/:w:/s/ext-EFC/EV6awGDGrWdCrvGfEE5hwS4BJvQCN190wigDKfUzNFVbWA?e=Xj4s1F).

Individuals submitting proposals as a sole trader (not registered) should review this [document](https://wellcomecloud.sharepoint.com/:w:/s/ext-EFC/EU7pnMqqNB5DiRZDWbPYy2gBKpyT9fwfC0AUloosmCP7QQ?e=wivbd6).

Individuals submitting proposals through their own personal services company please highlight this to the Wellcome contact immediately (see point 7 below).

Information Governance

**Wellcome’s Data Protection Compliance**

Under [GDPR/Data Protection law](http://www.privacy-regulation.eu/en/article-30-records-of-processing-activities-GDPR.htm), Wellcome must keep a record of all personal information it is processing (i.e. collecting, using and sharing). This record will be made available to the Information Commissioner’s Office upon request.

We do not anticipate that this project will require the storage, analysis or transmission of any personal data, however, if it is likely to involve the collection of any business confidential data, it may be necessary for the supplier to complete a third-party security risk assessment [TPSRA2](https://forms.office.com/Pages/ResponsePage.aspx?id=Wmd6O8gfg0mhAMxSt2R3N0X-jt2Wqv5Kg1Qbcmnyk_dUNE1KVzBTNE9STk9LQ044SzJGMDdSV0VLNS4u) assessment, before the RFP submission deadline for Wellcome, to assess how you handle data.

1. **About Wellcome**

Wellcome supports science to solve the urgent health challenges facing everyone. We support discovery research into life, health and wellbeing, and we’re taking on three worldwide health challenges: mental health, global heating and infectious diseases. Find out more about Wellcome and our work at: [wellcome.org](https://eur01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.wellcome.org%2F&data=04%7C01%7CH.Teague%40wellcome.org%7C84b3e5f84007474ce9d308d8d4ee3833%7C3b7a675a1fc84983a100cc52b7647737%7C0%7C0%7C637493466896745521%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=ur%2B5Bm7z2EbEQReVpnPq%2BCkCb5a%2BKwT6Ba4wZGCRFGI%3D&reserved=0).

1. **Non-Disclosure and Confidentiality**

Prospective Suppliers should be aware that inappropriate publicity could have a serious effect upon Wellcome’s business. The information contained within this document or subsequently made available to prospective suppliers is deemed confidential and must not be disclosed without the prior written consent of Wellcome unless required by law.

1. **Prospective Suppliers Personnel - IR35 and Off Payroll Working Rules**

Before the RFP response deadline, Prospective Suppliers must make the Wellcome Contact aware if they are intending to submit a proposal where the services will be provided by any individuals who are engaged by the Prospective Supplier via an intermediary i.e.

* Where the Prospective Supplier is an individual contracting through their own personal services company; or
* The Prospective Supplier is providing individuals engaged through intermediaries, for the purposes of the IR35 off-payroll working rules.

1. **Independent Proposal**

By submission of a proposal, prospective Suppliers warrant that the prices in the proposal have been arrived at independently, without consultation, communication, agreement or understanding for the purpose of restricting competition, as to any matter relating to such prices, with any other potential supplier or with any competitor.

1. **Funding**

For the avoidance of doubt, the output of this RFP exercise will be funded as a **Contract** and not as a Grant.

1. **Costs Incurred by Prospective Suppliers**

It should be noted that this document relates to a Request for Proposal only and not a firm commitment from Wellcome to enter into a contractual agreement. In addition, Wellcome will not be held responsible for any costs associated with the production of a response to this Request for Proposal.

1. **Sustainability**

Wellcome is committed to procuring sustainable, ethical and responsibly sourced materials, goods and services. This means Wellcome seeks to purchase goods and services that minimise negative and enhance positive impacts on the environment and society locally, regionally and globally. To ensure Wellcome’s business is conducted ethically and sustainably, we expect our suppliers, and their supply chains, to adhere to these principles in a responsible manner.

1. **Disability Confident**

The Wellcome Trust is proud to be a Disability Confident Employer (DC Level 2) and we encourage all our partners and suppliers to do the same.  More information about this can be found on the government website [Disability Confident employer scheme and guidance - GOV.UK (www.gov.uk)](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Fcollections%2Fdisability-confident-campaign&data=04%7C01%7CH.Teague%40wellcome.org%7C612eea2d5e36425bd8f008d8dcada8dc%7C3b7a675a1fc84983a100cc52b7647737%7C0%7C0%7C637501985706672617%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=AAA%2FVdIozAA%2FckiGMJ4TvK%2B%2FQU9L2WGro5dwOGbnTOk%3D&reserved=0). Disability Confident is creating a movement of change, encouraging employers to think differently about disability and take action to improve how they recruit, retain and develop disabled people.

1. **Accessibility**

Wellcome is committed to ensuring that our RFP exercises are accessible to everyone. If you have a disability or a chronic health condition, we can offer adjustments to the response format e.g. submitting your response in an alternate format. For support during the RFP exercise, contact the Wellcome Contact.

If, within the proposed outputs of this RFP exercise, specific adjustments are required by you or your team which incur additional cost then outline them clearly within your commercial response. Wellcome is committed to evaluating all proposals fairly and will ensure any proposed adjustment costs sit outside the commercial evaluation.

1. **Diversity & Inclusion**

Embracing [diversity and inclusion](https://wellcome.ac.uk/what-we-do/our-work/diversity-and-inclusion) is fundamental to delivering our mission to improve health, and we are committed to cultivating a fair and healthy environment for the people who work here and those we work with. As we learn more about barriers that disadvantage certain groups from progressing in our workplace, we will remove them.

Wellcome takes diversity and inclusion seriously, and we want to partner with suppliers who share our commitment. We may ask you questions related to D&I as part of our RFP processes.

1. **Wellcome Contact Details**

The single point of contact within this RFP exercise for all communications is as indicated below;

Name: Lynsey Bilsland

Role: Deputy Head of Programme, Translation & Portfolio Integration

Email: l.bilsland@wellcome.org

1. # Cognitive impairment in psychotic illness: prevalence, profile of impairment, developmental course, and treatment considerations, Dialogues Clin. Neurosci. [Amanda McCleery](https://pubmed.ncbi.nlm.nih.gov/?term=McCleery+A&cauthor_id=31749648), [Keith H Nuechterlein](https://pubmed.ncbi.nlm.nih.gov/?term=Nuechterlein+KH&cauthor_id=31749648), 2019 Sep;21(3):239-248

   [↑](#footnote-ref-2)