



QUESTIONS AND ANSWERS

Request for Proposal (RFP): Guidance on the economic evaluation of the health impacts of climate action

#	Supplier Question	Wellcome response
1.	<p>Budget</p> <p>What is the budget ceiling for this program?</p> <p>What types of costs are allowable under this contract? For example, if in-person meetings are proposed, would travel be covered directly by Wellcome or by the supplier? What is Wellcome's policy on covering salaries, fringe benefits, and other direct costs? On covering indirect costs?</p> <p>As a contract rather than a research grant, will Wellcome allow 100% full economic costing (FEC) and recovery of faculty time?</p> <p>What value for money metrics do you typically consider when evaluating a proposal?</p> <p>Should our budget include stipends for experts for the convening task?</p>	<p>We do not typically publish a budget to avoid bias to smaller suppliers and so as not to limit scope or innovation.</p> <p>If you make clear what types of costs you are including, we would follow up on costs before we finalised the contracting arrangements/ budget.</p> <p>Proposals are in part evaluated on value for money so a clear breakdown on costs will allow Wellcome to feedback on the budget with an awarded supplier.</p> <p>Breakdown of costs will allow Wellcome to feedback on the value for money of each proposal.</p> <p>Wellcome will evaluate the proposal as presented.</p> <p>This is at the discretion of the supplier.</p>



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	<p>Would Wellcome please confirm that organizations based outside of the United Kingdom are not responsible for paying VAT (and should not include VAT in cost estimates)?</p> <p>Would Wellcome please clarify the pricing format of the final contract to be awarded under this RFP? Will Wellcome entertain a Time and Materials contract?</p> <p>Do Wellcome allow pass through cost for travel and/or cost for surveys or are these expected to be built into the overall project costs?</p> <p>Will Wellcome accept a cost range for the final cost of the project or does it have to be one single figure.</p>	<p>Wellcome can confirm that organisations outside of the UK are not responsible for paying VAT and should not include this in their cost.</p> <p>This is at the discretion of the supplier.</p> <p>Travel costs can be included.</p> <p>A single figure.</p>
2.	<p>Could you specify which economic theories are of particular interest to you?</p>	<p>The Supplier is welcomed to propose the relevant economic theories that this work should focus on.</p>
3.	<p>Regarding equity and economic impacts, should the research focus primarily on low- and middle-income countries?</p>	<p>This work is focused on the economic evaluation methodologies. The supplier should incorporate equity considerations of the methodologies as specified in the RFP document.</p>
4.	<p>How will success be defined and measured for this program?</p>	<p>The objectives of this work are as specified in the RFP document. The supplier is welcomed to propose metrics/KPIs to measure success of the work.</p>
5.	<p>In-person meetings/ events</p>	<p>We would like to hear proposals from the Supplier on the decision for the convening to be in-person or online. We ask</p>



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	<p>Does Wellcome anticipate that the convening of experts will take place in person? For any in-person meetings, will Wellcome be providing meeting space, meals, and/or other logistical support?</p> <p>Should the supplier budget for any additional trips to meet with clients (or stakeholders) in person in London (or elsewhere)?</p>	<p>the Supplier to strike a good balance between effective convening and carbon emissions, time and cost effectiveness. The Supplier shall also consider the differing time limitations and needs across the experts. If needed, Wellcome could provide the meeting space subject to availability. The supplier should budget in the cost for meals and other logistical support.</p> <p>Yes, if the Supplier could justify having those in person meetings.</p>
6.	<p>Geographies</p> <p>Are there any particular geographic regions or populations of focus for the economic evaluation of health impacts of climate action?</p> <p>Are there any priority geographies you would like the research and stakeholder engagement to focus on?</p> <p>To what extent do you require country level analysis and input from national level stakeholders? Do you have any specific countries that would benefit from case studies?</p>	<p>There are no focus geographic regions or populations. We are interested in the economic evaluation methodologies, and why, when and how they should be used. This can include geographic and population-specific considerations if/as appropriate. As specified in the RFP document, the supplier should incorporate equity considerations.</p> <p>In terms of research and stakeholder engagement, the Supplier shall propose the stakeholder engagement plans to ensure equity, diversity and inclusion of the insights gathered for this work.</p> <p>On country level analysis and input, the Supplier is welcomed to propose suitable case studies that could substantiate the deliverables of this work.</p>
7.	<p>Dissemination plan</p> <p>Who are the primary stakeholders intended to benefit from the guidance on economic evaluation of health impacts of climate action?</p>	<p>The target audience for each of the deliverables are as specified in the RFP document. The supplier is welcomed to propose a dissemination plan to promote the uptake of those deliverables.</p>



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8.	<p>Innovation outcome What are the key criteria for assessing innovations in economic thinking and practice that have the potential to improve climate and health outcomes?</p>	<p>The Supplier is welcomed to propose appropriate criteria for assessing innovations in economic thinking in achieving objective D in the RFP document.</p>
9.	<p>Response format In determining whether the proposal adheres to the page limits, what font sizes, margins, and line spacing are allowable? Is there a limit on allowable words?</p>	<p>No, we do not usually prescribe this but 10pt would be the expected minimum font size for accessibility.</p>
10.	<p>Does the terms and conditions document linked to the RFP reflect the terms and conditions that will be the starting point for negotiations on this particular contract, or will it be tailored to the RFP or proposal and/or recipient characteristics? a. For example, will it be tailored to type and location of the supplier (for-profit/nonprofit, industry/academia, U.K./other country)? b. If it will be tailored, what changes are anticipated? c. Are there terms and conditions that are non-negotiable from the perspective of the Trust?</p>	<p>Wellcome adheres wherever possible to the standard terms and conditions irrespective of type or location of supplier. Having said that we are happy to receive contract feedback at the time you submit your proposal. Contract negotiation is subject to an agreed approach by both parties.</p>
11.	<p>Timelines Are the provided timelines for program delivery indicative or definite? Is the Trust willing to consider changes to the timeline provided in the RFP?</p>	<p>The timelines are indicative, but we are keen to get the results in a timely manner while upholding the quality and robustness of the deliverables. The Supplier is welcomed to propose a feasible timeline including the deadlines and the duration of each activity from their perspective to produce the set of academic credible deliverables. If the Supplier would like to propose an alternative</p>



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	<p>The proposed timeline allows relatively little time for the drafting and expert review of deliverables when compared with common timeframes for the review and production of complex guidance of this sort. Would any of the deadlines be flexible if that flexibility were to allow for the production of a more credible set of final deliverables?</p> <p>Is the timelines for delivery (September 2024 – May 2025) open to supplier suggestions on when different activities will take place and how long each of them may run for. Are there any fix points we should factor in?</p> <p>The RFP proposed a tight timeline. What are the expectations for the academic papers? It might not be feasible to have two academic papers published by April 2025, but possible to have drafts ready for submission.</p> <p>Is it possible to extend the timeline of the call to allow for a formal consensus building approach to be followed?</p> <p>Will an interim draft guideline at the six-month mark fulfil the needs of Wellcome whilst also allowing for the extended consensus building process?</p>	<p>timeline to the one indicated in the RFP, we would like to ask for justifications and rationale for the revised timeline so that we can evaluate the proposals in a fair and comparable manner.</p>
12.	Networks/ connections	



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	<p>To what extent does Wellcome have established connections with the WHO climate change team that can potentially be drawn on by the supplier from the outset of this work?</p> <p>While we have an extensive network of experts and policy makers, can we expect to leverage also the Wellcome Trust's network and channels of communication to reach relevant participants, especially policy makers?</p> <p>Can Wellcome facilitate initial introductions to key stakeholders that it wishes to see involved in the guideline development?</p>	<p>Wellcome holds existing relationships with the WHO climate change team that we are happy to make the connections for the supplier if needed. The supplier is expected to provide details on the ways and purpose on engaging the WHO and other stakeholders.</p> <p>Wellcome is happy to utilise our network to uphold the quality of the work and ensure the uptake of the deliverables. The supplier is expected to propose how they would leverage Wellcome's network and connections to achieve the objectives of this work.</p> <p>Wellcome is willing to facilitate introductions to key stakeholders. The supplier is expected to identify those key stakeholders who they expect would be beneficial to be involved in the work. We are looking for the supplier to be familiar with this space and have their own networks to utilise and deliver this work.</p>
13.	<p>Does Wellcome have a calendar of some existing events (f2f and virtual) that may provide opportunities for the supplier convening stakeholders around the issues of interest for this work?</p>	<p>From the expected contract award date onwards, Wellcome is not organising any major climate and health events but here is a list of relevant events that the supplier can consider:</p> <ul style="list-style-type: none"> • World Health Summit in 13-15 Oct in Berlin • Climate Health Africa Conference 2024 (CHAC 2024) 28 Oct-1 Nov in Harare, Zimbabwe • COP29 11-24 Nov in Baku, Azerbaijan



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14.	Could there be any potential conflicts of interest that the supplier should be mindful of in terms of them contracting members of the WHO technical advisory group to participate in the assignment?	No, this work should be complimentary and not overlap with the efforts of the WHO Technical Advisory Group on Economics for Environment, Climate Change and Health (TAG-EconECH).
15.	It is noted this work is focused on the economic evaluation of HICA. Can we clarify if this scope includes the looking at the costs of climate change on healthcare systems?	For objectives A, B and C of this work, we would like to limit the scope to focusing on the economic impacts of the direct health benefits of climate action. Costs of climate change on healthcare systems could be included but shall not be the focus of this work.
16.	Considering the scope for the project, the available funding, and the potential for these project findings to lead into further research that looks at the impact and consequences of recommendations. Would the Wellcome Trust encourage an outline of proposed future research to facilitate good investment for this project in the full proposal?	Yes, we would welcome the supplier to consider and propose follow-on efforts to enhance the impact and uptake of the deliverables.
17.	To what extent do you want to identify the cross-cutting benefits of investment in climate change? For example, investment in climate initiatives will have benefits for eco-systems that will have long terms health benefits.	For objectives A, B and C of this work, we would like to limit the scope to focusing on the economic impacts of the direct health benefits of climate action. Cross-cutting benefits could be included but shall not be the focus of this work.
18.	Does Wellcome have a target number of experts for inclusion in the stakeholder engagement portion of work?	No, we do not have a target number so as not to limit scope or innovation. The supplier shall propose the stakeholder engagement plans to ensure equity, diversity and inclusion of the insights gathered for this work.
19.	Publication Would Wellcome please confirm that the final paper deliverables should be manuscripts suitable for	For the two academic papers (Deliverables 2 and 3), the final deliverable would be submitting for publication. The supplier should budget the publication cost.



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	<p>submission for publication? Should the supplier budget for open access fees for the resulting journal publications?</p> <p>What, if any, governance is there with respect to publishing the results of this project. E.g. do any publications have to be approved by the Wellcome foundation prior to submission?</p>	<p>The Supplier is expected to work in close consultation with the Wellcome Team before submitting for journal publication. At this stage we are happy for this to be considered in your proposal (that Wellcome can approve or co-author).</p> <p>For the accessible guidance document (Deliverable 1), the supplier is expected to submit it to Wellcome for review and sign-off.</p>
20.	<p>Would Wellcome please confirm that organizations based outside of the United Kingdom are not required to register (or otherwise obtain a registration number) with the UK Government?</p>	<p>Wellcome confirms this.</p>
21.	<p>In the event of a vendor not winning the project, will they be given feedback on their proposal. If so, will this feedback be provided verbally or in writing?</p>	<p>This depends on how many proposals are received. We typically don't give feedback to all proposals, but if called to present (i.e. if you have been shortlisted) we will provide summary feedback.</p>
22.	<p>Is it possible to change/add to the project group during the course of the project if the vendor deems it necessary to bring in additional expertise to support the project?</p>	<p>This would be possible, regular meetings with the Wellcome team will be held throughout the project and if such changes are agreed to be necessary they will be agreed through a contract variation.</p>