



QUESTIONS AND ANSWERS

Request for Proposal (RFP): Network Facilitator for Centres for Exchange

General information:

- Please ensure that there are no conflicts of interest between the potential supplier organisations and the funded Proof of Concept organisations.
- The deadline for the submission of full proposals is the close of business at your local time on 25th November.
- Proposals can be submitted as individuals, single organisations, or a consortium led by a lead organisation.
- Please refer to the 'Acronyms and meanings' and the 'Glossary of Terms' at the end of this document, for clarification of terminology and abbreviations used in the following text.

#	Supplier Question	Wellcome Response
	<i>Supplier Expertise</i>	
1	<i>Grouped question</i> Are you seeking facilitators who are experienced in working in different geographies or are you looking for facilitators domiciled in multiple locations (especially South Africa, Kenya, India)?	<i>Grouped response</i> We require a supplier with experience working in global context. Specific past working experience in India, Kenya, South Africa would be beneficial to any approach. This is because the funded Proof of Concept (PoC) organisations that the Network Facilitator will engage and facilitate will be based in these geographies, and an understanding of the cultural and socio-political contexts will be crucial for the success of this work.



2	Are you seeking to preferably contract one Network Facilitator for all three countries? Or do you prefer a focused facilitator for each country?	We are seeking to work with one contracted Network Facilitator who will operate across the three countries in focus.
3	To what extent is knowledge in global health a requirement for the network facilitator? How deeply will they get involved in specific technical matters (facilitating “technical” exchanges, capturing of insights, writing of global health-related content)?	Whilst some background and experience in global health would be beneficial, a significant aspect of the Network Facilitator’s role is focused on relational working. We expect that the Network Facilitator will be abreast of technical knowledge and expertise however, as all of the PoC organisations will have a health focus.
4	The network facilitator needs experience in “sustained impact and legacy planning across programmes of work”. Can you explain this further please?	We would like the Network Facilitator to have experience in building and contributing to programmes of work over a sustained period of time with tangible impact; prioritising long-term outcomes, adaptability, and sustainability.
5	We understand that the network facilitator will not engage communities directly, but facilitate the network between local organisations (mainly the PoC organisations) and hence is one degree removed from the communities. In which way will “community engagement theory” come into play - just by facilitating and nurturing the exchange on community engagement amongst the organisations at the grassroots level or beyond that?	The Network Facilitator should have a working knowledge of community engagement theory and participatory practice in order to engage in a reciprocal, equitable way with the PoC organisations. As outlined in the question, we expect this to largely factor into the facilitation and nurturing knowledge exchange between the PoC organisations working at a community level.
6	Is there a minimum revenue or profit requirement for the selection of the organization or consortium?	No, there is no revenue or profit requirement. Please refer to the selection criteria for the Network Facilitator as outlined in the RFP for all relevant criteria.
7	While the organization has relevant experience, there is also substantial expertise at the individual level. Will individual experience be considered in the evaluation?	Yes, individual expertise within a team set up will be taken into consideration. Please see the selection criteria outlined in the RFP for all details.



<i>Accessibility and Budget</i>		
8	<p><i>Grouped question: language requirements and budget</i></p> <p>What language will the community of practice and network facilitation be held in? What languages are Proof of Concept (PoC) organizations using in their contexts? Is there scope to explore making these communities of practice closer to actual communities on the ground by facilitating in local languages?</p>	<p><i>Grouped response</i></p> <p>The primary language used to communicate between partners would be English, however, there may be scope to use local languages to engage with wider local stakeholders.</p>
9	<p>We understand that the Learning Network and Community of Practice will be run in English. What does the group need to work effectively in English? Should we budget for translation?</p>	<p>In order for this group to work effectively together, communication and materials will need to be shared well in advance of engagements, and translation may be needed in certain circumstances. We would therefore expect the Network Facilitator to explore and factor in a minimum budget into their proposal for accessibility needs, for example, the potential need for tech-enabled or human translation tools and sign language interpreters, etc.</p>
10	<p>If there are access needs for members of the PoC organisations/Centres for Exchange (CfE) partners to be involved (ranging from time for community members to take part to translation needs for example), should these be costed into our budget proposal or does this come from their own budgets?</p>	<p>Please include a minimum budget for accessibility needs for engagement across members of PoC organisations and CoP.</p>
11	<p><i>Grouped question</i></p> <p>Regarding accessibility of documents, do you apply WCAG standards to digital documents? The WCAG standards</p>	<p><i>Grouped response</i></p> <p>The Network Facilitator will not be required to create webpages or content requiring code. However, we do require</p>



	mentioned in the RFP are typically applied to web content. Will we be required to create webpages or content requiring code?	all documents, such as PDFs, provided to Wellcome to comply with WCAG 2.2. AAA. Please see further guidance here .
	We notice that the Wellcome Trust has specific accessibility guidelines in mind for documents and that the supplier carries the cost of compliance. Does the organisation also have specific accessibility guidelines in mind for events (e.g sign language, interpreters etc) and, if so, do the same budget implications apply?	For Wellcome-led events, e.g. for the spring convening in 2025, the budget to make events and outputs accessible, inclusive and sustainable will come from Wellcome. For other events led by CfE partners, e.g. later convenings in phases three and four coordinated by the Network Facilitator, we advise that the events follow local compliance guidance with Wellcome guidance as a guideline, which we can share via email if needed.
	<i>Other Budgets</i>	
12	<i>Grouped question</i> Should the contracted firm/organisation be mindful of including a line item for travel budget, given that the consultancy deals with partners in three separate countries? If this is the case, would you be able to indicate a scope for the travel that would be required?	<i>Grouped response</i> We are open to how potential suppliers aim to engage with the Proof of Concept organisations and build a sense of community amongst them, and if face-to-face visits make up an aspect of the proposed methodology, then travel will have to be accounted for in the budget. There will be a convening of all the CfE partners and organisations in Spring 2025, where Wellcome will cover accommodation and subsistence but not travel/visa costs.
13	Is the NF liable for expenditure related to all PoC and other convenings and associated expenditure (flights, accommodation, stipends, etc.)? Or will all convenings, and associated budget be coordinated by Wellcome and/or PoC sites from their respective budgets?	Each of the funded organisations will have budget allocated for learning, knowledge exchange and associated travel.



<p>14</p>	<p><i>Grouped question</i></p> <p>Does the budget for this proposal (up to 250,000 GBP over two years) need to include all project-related costs, such as costs for licensing and use of online collaboration platforms, hosting or resources used to facilitate the Community of Practice?</p>	<p><i>Grouped response</i></p> <p>The budget outlined in the RFP needs to include all project-related costs. These include the use of digital platforms for collaboration, and in-person facilitation in convenings led by the Network Facilitator (all convenings apart from the initial Spring 2025), and resources used to facilitate the Community of Practice. If potential suppliers feel limited by the budget total, then please outline what would be achievable within the indicated budget and inform us of any aspects of the proposal that may be enhanced by an increased budget.</p>
<p>15</p>	<p>Is there a possibility to negotiate the budget upwards?</p>	<p>At present there is no upward flexibility with the current outlined budget. If potential suppliers feel limited by the budget total, then please outline what would be achievable within the indicated budget and inform us of any aspects of the proposal that may be enhanced by an increased budget.</p>
<p><i>Centres for Exchange (CfE) Project Partners - Learning and Evidencing (L&E) Partner</i></p>		
<p>16</p>	<p><i>Grouped question</i></p> <p>Who is the Learning & Evidencing (L&E) Partner?</p>	<p><i>Grouped response</i></p> <p>We are in the contracting process with the L&E Partner at present. When these processes have concluded, we can confirm the final details.</p>
<p>17</p>	<p><i>Grouped question</i></p> <p>What are L&E Partner's role, methods, approaches and timelines?</p>	<p><i>Grouped response</i></p> <p>Regarding the L&E Partner's role, they will co-develop individual learning frameworks with PoC organisations, based upon the CfE strategies. The L&E Partner will also support the PoC organisations in trialing, scaling, and evidencing</p>



		these processes/practices. Regarding the timelines, the phases of work and timeline will be co-created, mirrored and iterated across L&E Partner, Network Facilitator and PoC organisations. All PoC phase work will commence in January 2025. We cannot share the methods and approaches that the L&E Partner will take during the PoC phase as we are currently in the contract process with them. However, this information will be shared in January 2025 when all partners meet.
	<i>Centres for Exchange (CfE) Project Partners - Network Facilitator</i>	
18	Is the role of a “critical liaison for PoC organisations” that of a neutral “ombudsperson”, mediating between different stakeholders?	Yes, the Network Facilitator will play a key role as a neutral mediator between PoC organisations and Wellcome.
19	Whose role is it to maintain the emergent Community of Practice (CoP) and network, as continuous maintenance and management of a CoP and/or network may be expensive and require full time staffing?	The responsibility sits with the Network Facilitator, but potential suppliers should inform us of what is feasible and achievable given the allocated budget and timeline for the project.
	<i>Other Centres for Exchange (CfE) Project Partners</i>	
20	<i>Grouped question</i> Have the PoC (Proof of Concept) organizations already been identified and engaged, or are they to be engaged for the first time during phase 2?	<i>Grouped response</i> We are in the process of identifying and drafting grants to the PoC organisations. Wellcome has had some sporadic contact with them already, but they will be engaged in earnest from January 2025.
21	<i>Grouped question</i>	<i>Grouped response</i>



	Who is part of the CfE Advisory Group, and how often do they meet?	We are currently forming the Advisory Group, we can share who they are when we have the details confirmed. They would be based in selected geographies and will advise the Wellcome CfE team to better understand the cultural, social, political and economic contexts of the locations.
22	<p><i>Grouped question</i></p> <p>Can you describe the relationship between the Community Engagement Team and the chosen supplier (e.g embedded within on a day-to-day basis, or enabling as an external team, or something else?)</p>	<p><i>Grouped response</i></p> <p>Our expectation is that the chosen supplier will have a close working relationship with the Community Engagement team and other CfE partners. This could take the form of regular check-ins, co-creating and agreeing ways of working together, and we are open to supplier suggestions on how we might best achieve this.</p>
23	<p><i>Grouped question</i></p> <p>How will Wellcome support alignment and collaboration between the Network Facilitator and other key partners, such as the Learning & Evidencing (L&E) Partner?</p>	<p><i>Grouped response</i></p> <p>Our intention is to undertake a thorough and rigorous onboarding process with all CfE partners in January 2025. We expect to work collaboratively with all partners to ensure that ways of working and alignment are established.</p>
24	How will Wellcome support the L&E partner and the Network Facilitator to work together to provide a smooth and straight forward user experience for the PoC organisations?	Wellcome core CfE team will ensure that roles and responsibilities are clear and established from the beginning of the collaboration and that PoC organisations know who to go to for what kind of support and questions. Wellcome will also set up spaces for the Network Facilitator and the L&E Partner to clarify these roles with PoC organisations and designate individual relationship holders for both the Network Facilitator and the L&E partner. These relationship holders



		will work closely with the suppliers and will be in frequent conversation with each other to discuss ways of supporting both partners to best support PoC organisations and trouble shoot.
25	How often can the Network Facilitator expect to meet with PoC organizations? What is the capacity for PoC organizations to engage in meetings/sessions/workshops/community of practices with the Network Facilitator?	The Network Facilitator will take the lead to find out the capacity of and expectations from PoC organisations to engage with the Network Facilitator and the Community of Practice (CoP) thoughtfully. And from this, the Network Facilitator will lead in designing rhythms and ways of engagement with PoC organisations.
26	Beyond what is described in the RFP, what additional detail could you share about the structure of the partnerships and relationships involved? Things like the numbers of people and organizations involved, role designations, etc?	At this stage, we cannot outline the details of partnerships currently as all partners will be contracted in January 2025. However, we can confirm that we are funding up to nine PoC organisations, an L&E Partner, and an external Advisory Board. After contracting all CfE partners in January 2025, we will have an initial gathering of all partners to meet and connect to share partners' roles, experience and expertise.
27	<p><i>Grouped question</i></p> <p>Who are the “specific project stakeholders” referred to in the activity “Facilitate the surfacing of expectations and ways of working across specific project stakeholders” and the “Develop a Learning Network Model” paragraph? Does this refer to all CfE stakeholders, or some subset of them?</p>	<p><i>Grouped response</i></p> <p>We expect the Network Facilitator to surface the expectations and ways of working across PoC organisations, L&E Partner, Wellcome CfE project team, and the Network Facilitator. The Network Facilitator will surface expectations and ways of working of PoC organisations amongst each other and with all other CfE partners. For example, the desired ways of working and sharing between all PoC organisations, between PoC organisations and the Wellcome CfE project team,</p>



		<p>between PoC organisations and L&E partner. The Network Facilitator will also co-design how they will work with Wellcome CfE team. We value all relationships across CfE partners, but we hope the Network Facilitator will centre PoC organisations in most relationships as outlined above.</p>
<p><i>Implementation of Network Facilitator work</i></p>		
<p>28</p>	<p><i>Grouped question</i></p> <p>Can you clarify the split of responsibilities of the Network Facilitator and Learning & Evidence (L&E) partner?</p>	<p><i>Grouped response</i></p> <p>The Network Facilitator and L&E partner will work closely together in order to support the Proof of Concept organisations. We expect ways of working and points of intersection to be established collaboratively with all partners come project kick off in January 2025. Please see the end of this document for a table that outlines the contrasting roles and responsibilities for the two partner roles (Table 1. Roles of Learning and Evidencing Partner vs. Network Facilitator).</p>
<p>29</p>	<p>With the £200,000 funding grant for the PoC organizations, are there any desired learning and impact outcomes from the Wellcome Trust perspective?</p>	<p>The grant funding is based on a shortlisting of organisations which demonstrate how some of the key characteristics of Centres for Exchange already exist in their strategy and delivery, where some degree of association within formal science and research infrastructure(s) currently exists, and where a willingness to work across knowledge collectives and learning has been noted. From the Wellcome Trust perspective, the funding provided is to learn alongside these organisations around their existing approaches, building upon their alignment with the CfE principles. Any desired impact for the funding grants will be determined by the PoC</p>



		organisations in collaboration with the L&E Partner during their personal learning framework development.
30	Is there an existing sharing platform that the PoC organisations are already signed up for or are using that we should continue to use? Or are we expected to bring in a communication platform and on-board everyone to it?	There is an existing Centres for Exchange repository that outlines the concept, insights and findings from Phase One of the project. At present, there is no function on the website as a sharing platform, and the PoC organisations have not been connected via any other platform. Whilst this website will remain live and active, we expect the Network Facilitator to work closely with the PoC organisations to understand the ways in which they would like to share learnings and information, be it through existing communication channels or the creation of new ones.
31	The mandate follows a learning agenda with four aims. Which CfE partner is responsible for delivering each point of the Learning Agenda?	The L&E Partner will support the PoC organisations to deliver aims 1, 3 and 4 through developing the learning processes, supporting the implementation and evidencing of them. The Network Facilitator will support the the PoC organisations to deliver aims 1, 3 and 4 by facilitating cross-learning between PoC organisations and relationship building between partners. The Network Facilitator will deliver aim 2 by co-creating and facilitating a Learning Network that consist of PoC organisations and a Community of Practice (CoP). Where needed, the CfE project team will support the L&E partner and the Network Facilitator to best support the PoC organisations and the CoP.
32	The deliverables include “Produce a progress report that includes early evaluation of the PoC organisation engagement and wider network engagement”. In order to	We expect the Network Facilitator to do insights gathering and light touch evaluation of what has worked well and what can be improved from engagement and ways of working



	estimate the effort for the evaluation, can you give us more information on the expected scope of the evaluation, and how the information from the evaluation will be used?	between specific CfE partners. For example, between PoC organisations, between PoC organisations and CoP, and between the L&E partner and PoC organisations. This is to address as early as possible any issues and to remedy situations that may arise in a responsive manner.
33	Do you require a risk register and in what format?	Yes, a risk register is an essential part of any proposal. A table format would be perfect.
34	The RFP asks for experience in producing content in a variety of media, with consideration of differing accessibility requirements, sociopolitical contexts, and lived experiences of stakeholders. Aside from progress report, what kind of knowledge products is the network facilitator expected to produce (also in distinction to the L&E partner)?	We are open to your suggestions and ideas for what kind of knowledge products might be best suited for this type of work. We would hope to be consulted in their development process; however, we are agnostic on different methodologies and solutions.
35	In the critical liaison role, how will the Network Facilitator be supported by Wellcome in terms of administrative and logistical support?	When the Network Facilitator relays concerns and opportunities that arise from PoC organisations as a critical liaison, Wellcome will be adaptive and responsive to provide any support to the Network Facilitator to support PoC organisations to take up opportunities and resolve concerns.
36	What capacity building initiatives will be expected to be implemented to support the development of the CoP members, particularly those from under-resourced organizations? Will the budget be expected to come from their seed funding?	The Network Facilitator will be able to flag and highlight any potential capacity issues to Wellcome during the proposal and subsequent onboarding stage of the project. The PoC organisations have been asked to consider some of these costs as part of their grant funding applications.
37	What are examples of “continuous knowledge products” that you anticipate?	The knowledge products from partners can take any creative form, for example, narrative written summaries, podcasts, article blogs and media comms.



38	Do you anticipate any ongoing marketing and communications activities around the program itself - e.g., public or internal blog posts, convening videos, media placements, etc.?	Yes, we expect creative and accessible ways of amplifying the knowledge products developed throughout the PoC phase to strengthen the Learning Network and influence external systems.
39	Please elaborate on the nature of the prior mapping exercises conducted on the wider CoP.	This mapping exercise may take place early in phase One, e.g. during the spring convening, hence 'prior'. In this exercise, we expect the Network Facilitator to identify potential CoP participants with CfE partners.
40	Over the duration of the contract, what's the intended balance of a) community organization across the partnerships and relationships and b) designing and facilitating gatherings with those groups? 50/50, 75/25, 25/75 or something else?	We envision the Network Facilitator to continuously build relationships and connections between CfE partners, and between the wider CoP. And the gatherings of these groups would serve as critical moments so reinforce and deepen these relationships. We expect the gatherings to be interwoven into relationship building.
<i>Learning Network and Community of Practice (CoP)</i>		
41	What is the difference between the learning network and the CoP? The CoP is part of the learning network, but what is the learning network more than the CoP? Does the CoP have an objective that is distinct from the learning network?	The Community of Practice is comprised of individuals and organisations interested in reimagining and practicing equitable knowledge exchange. The Learning Network is comprised of the identified CoP and the Wellcome-funded PoC organisations . We expect the Network Facilitator to curate the Learning Network for the CoP and PoC organisations to engage with each other to deliver the Learning Agenda. In the Learning Network, the PoC organisations will be supported closely by the L&E Partner and the Network Facilitator to deliver aims 1, 3, and 4 of the Learning Agenda. While the CoP will be co-created by the Network Facilitator to deliver aims 2, and 4, with the Network



		Facilitator leading the lighter-touch outreach and engagement.
42	<p><i>Grouped question</i></p> <p>Could you provide more details on the anticipated structure and scale of the Community of Practice, and do you have some ideas of what organisations would be targeted?</p>	<p><i>Grouped response</i></p> <p>We envision the CoP to consist of individuals and organisations interested in reimagining and practicing equitable knowledge exchange. Our ask of the Network Facilitator is to identify CoP participants and develop and expand the network at different stages. Some potential participants of CoP could be existing Wellcome stakeholders and networks, partners we worked with in CfE Phase One, any to-be-identified individuals and organisations, etc. Participants of the CoP can come from any background; they can form multiple regionally-focused groups of countries and/or a broader all-encompassing network of any scale/number. As part of this proposal process, we would want the potential Network Facilitator to propose what they think is achievable in terms of the scope of CoP in the 2-year period.</p>
	<i>Convenings with CfE Partners</i>	
43	<p><i>Grouped question</i></p> <p>What are the objectives of the Wellcome-led convening in Spring, where will this convening likely take place, how long do you plan for it to be and with approximately how many participants?</p>	<p><i>Grouped response</i></p> <p>The Wellcome-led convening in Spring 2025 aims to deepen relationships and co-create CfE journeys with all CfE partners. It will create space for all partners to discover the rich ecosystems of partners' communities and co-create our CfE journeys. It will also create spaces for networking, cross-learning and co-working. At present, we are unable to share</p>



		more details about the Spring 2025 convening as we are in the planning stage. We can confirm that it will be taking place in one of the three geographies where PoC organisations are based (India, Kenya or South Africa), and is likely to be 3-4 days.
44	<p><i>Grouped question</i></p> <p>How much is the Network Facilitator responsible for organising other convenings? How often will they happen? Would they be in-person, remote or hybrid? If in-person, would you expect regular regional convening in PoC organisations' geographies? Are budgets covered for these?</p>	<p><i>Grouped response</i></p> <p>Outside of the Spring 2025 convening, we are open to your suggestions and proposed ideas for the best rhythm of events, workshops and meetings to best build strong connections and relationships with the PoC organisations. The Network Facilitator will be responsible for organising such convenings. The budget proposed in this RFP should cover these convening costs.</p>
<i>Legacy and Long Term View for CfE</i>		
45	<p><i>Grouped question</i></p> <p>Are there any plans for the continuity of the Learning Network and Community of Practice beyond the project timeline?</p>	<p><i>Grouped response</i></p> <p>Not at the present moment. This phase of the Centres for Exchange programme has a fixed two year timeline. As part of our onboarding and collaborative working with the eventual Network Supplier, we will outline hopes, ambitions and desired outcomes for the long term of this programme of work.</p>
46	<p>Do you have a view of what success should look like for this programme?</p>	<p>We aim to foster innovation in equitable and inclusive health research and the open exchange of knowledge. The ultimate goal for this programme of work is to realise principles of equity, inclusion and care in health research by enabling research projects and products that emerge from, resonate</p>



		with and create meaningful impact for the communities they serve. The next two years are an action learning phase, that we hope will allow us to understand more about the relationships, resources and other ingredients that can support this broader long term goal.
	<i>Centres for Exchange (CfE) context (up to now)</i>	
47	In terms of support to engage with a Community of Practice, what have you seen working for PoC organisations in these different locales, or what has not worked?	The working relationships with the PoC organisations are new ones for Wellcome, so we have had little connection with them previously. Our expectation is that they will have a variety of different needs, and that some will require more support than others. The Wellcome team has a lot of experience of relational working and will be able to provide insights and learning from other areas of work that may be applicable.
48	<i>Grouped question</i> What were the biggest challenges and opportunities faced during collaboration in Phase One of this work?	<i>Grouped response</i> As part of the onboarding process with the eventual Network Facilitator, we will be taking a deep dive into the journey so far, exploring challenges, learnings and successes from the last two years of the Centres for Exchange programme.
49	Will there be the opportunity to connect with the contractors and partners who undertook Phase One of the work, or will those organisations have any involvement in Phase Two?	A number of evaluation and handover resources have been developed as part of the closing of Phase One. These will be available and shared with the eventual Network Facilitator as part of their onboarding process.
50	Are any digital platforms already in use by CfE stakeholders for communication, collaboration, and knowledge sharing (e.g., WhatsApp, LinkedIn, MESH, customer platforms, etc.)? Are you expecting design, development / configuration, and	At present there is a Centres for Exchange online repository that holds the learnings, insights and knowledge from Phase One of the work. In order to facilitate and build knowledge sharing and learning, we would like to hear suggestions for



	operation of some form of online network as part of this programme?	what tools might be most applicable and useful for this project. It would be important to ensure that digital platforms are designed collaboratively with the Proof of Concept organisations to ensure that they are accessible and relevant to local contexts.
51	Are the CfE project partners those involved in Phase One?	Presently, CfE project partners are made up of Wellcome, the Proof of Concept organisations, Learning and Evidencing (L&E) partner, the Network Facilitator, and the Advisory Group. We envision that if project partners from Phase 1 of the work would like to remain connected to the CfE work, the Community of Practice would be the best way to do so.
	<i>Network Facilitator Proposal and Scoring process</i>	
52	We have quite a few examples of relevant work that we would like to share. Can we add only a maximum of 3 case studies? If so, can we add other case studies in an Appendix	Please outline any additional case studies as part of an Appendix.
53	In the ToR they mention "desired focus areas" ("How well are the desired focus areas (as outlined in the specification) covered in the proposed methodology address?") Are these agreed within the Wellcome Trust team?	Yes, we have a panel of reviewers consisting of internal Wellcome colleagues, who will be scoring the proposals according to the criteria detailed in the RFP response section.



Table 1. Roles of Learning and Evidencing Partner vs. Network Facilitator

Learning and Evidencing Partner	Network Facilitator
Supports PoC to develop process learning tools to foster knowledge exchange which allows for adaptive learning and design throughout the knowledge cycle.	Responsible for co-ordinating online and in-person cross-hub knowledge exchange for all PoC together, which may include learning developed with Learning and Evidencing Partner but should also act as critical friends.
Evidence learning process of Proof of Concepts and share this back to Wellcome and other stakeholders for translation.	Responsible for co-ordinating and convening a wider learning network which supports opportunities for productive knowledge exchange between the PoC, in addition to other stakeholders, organisations and geographies to influence wider ecosystem.
Develops an approach to evaluate the wider Learning Network.	Works with Learning Partner, PoC organisations, and Wellcome CfE team to develop convenings but is responsible for logistical co-ordination of these events.
In addition to knowledge collection and sharing, the learning and evidencing focuses on strategic knowledge translation but in the final phase will provide recommendations for the future of CfE.	Is responsible for logistical co-ordination of online platform for knowledge sharing and in-person convenings.
Will evaluate the effectiveness of the wider learning network which will involve organisations beyond Proof of Concepts at a more global level.	
Inputs into the design of convenings alongside proof of concept and CfE team, captures key learnings from convening process and outcomes.	
Both the Learning and Evidencing Partner and Network Facilitator are expected to work as an engaged partner with Wellcome's Community Engagement team, should have experience working low resource settings and demonstratable evidence of local socio-cultural sensitivity. We expect partners to have open and transparent lines of communication which align with the values of this work.	



Acronyms and meanings

- CfE: Centres for Exchange
- PoC organisations: Proof of Concept organisations
- L&E Partner: Learning and Evidencing Partner
- CoP: Community of Practice
- RFP: Request for Proposal

Glossary of Terms

1. Knowledge Exchange for this project refers to the process by which different forms of knowledge move between spaces, including and across geographic and socioeconomic divides, having particular impacts on the world.
2. The Community of Practice is comprised of individuals and organisations interested in reimagining and practicing equitable knowledge exchange.
3. The Learning Network is comprised of Wellcome grant funded PoC organisations as well as the identified CoP.
4. The Project Partners consists of the Wellcome CfE team, L&E Partner, PoC organisations and Network Facilitator – all of whom deliver on differing and overlapping aspects of the Learning Agenda.
5. Stakeholders refers to CfE project partners, CoP, and others. This may include Advisory Group members, policymakers, funders, and others.